# REMODELS/LARGE SCALE RENOVATIONS POLICY

Simple “maintenance/repair jobs” (i.e. plumbing issues, garage off track, roof leak, etc, etc) are part of a property manager’s job, fully expected, and the scheduling and management of their repair is included in our monthly management fee. We will manage those incoming maintenance/repair requests with simplistic ease.However, remodels and large scale renovations (i.e. kitchen/bath remodel, jobs requiring multiple subcontractors, etc, etc) are a different matter. It takes significant time, energy, and a keen eye for attention to detail to successfully pull off a quality remodel.

If, and, or when you have a large scale job that needs to be carried out on your property, as a owner, you have three options. (1) Do all, or manage all, the work to be performed yourself. (2) Hire a contractor to manage all the work and schedule all the subcontractors. (3) Hire SUBURBIA PROPERTY MANAGEMENT to manage all the work and schedule all the subcontractors. We charge a flat 15%-25% of the total cost of the job for this service. NOTE: We are not contractors.

How you want to tackle any future remodel jobs is completely up to you. You don’t need to decide right now. We just provide this information, so expectations are as they should be.

Owner Signature _____ Date _____

Owner Signature _____ Date _____